

By focusing on best practice methods around training, coaching, delegating and providing effective feedback, this course will equip delegates with the tools needed to grow and develop their people, allowing individuals and teams to reach their full potential.

This course is part of the CMI Level 3 Fast Track Leadership Programme.

This is a full day training course delivered in-person or over 2-four hour sessions using Zoom Video conferencing.

#### **AGENDA HIGHLIGHTS:**

- Understand the purpose of developing the knowledge, skills and abilities of individuals and the team
- Summarise development opportunities available to individuals and team members
- Explore how development opportunities can be used to support organisational requirements
- Learn the methods used to identify the development needs of individuals and teams
- Understand factors to consider when selecting development opportunities for individuals and teams

# TARGET AUDIENCE:

- Recruiters planning to take up their first supervisory, team leader, management or mentoring role
- Managers and leaders with no previous formal management training
- New managers who would like some time to reflect on their role and refresh their talent development techniques
- Non recruiters for example team leaders, back and front office managers, department managers

#### **TRAINERS:**

Charlotte Clark, Tracy Whiting-Iqbal and Rachel Ellsmore

#### **LEARNING OUTCOMES:**

- Know the purpose of developing the knowledge, skills and abilities of individuals and teams
- Be able to develop and use a personal development plan
- Know different types of development opportunities available to support individuals and teams
- Be able to identify and select development opportunities for individuals and teams
- Know how to monitor the impact of learning

## INVESTMENT:

## **OPEN COURSE – Cost per head:**

Virtual £450.00 plus VAT Face to face £520.00 plus VAT

### **IN COMPANY COURSE –**

prices are based on 8 delegates plus Trainer expenses

Virtual £2,260.00 plus VAT Face to Face £2,940.00 plus VAT

For further information on the above programme or to discuss your talent development needs, please call **020 3117 0910** or email **teri.etherington@apsco.org** 

