**PRECEDENT GDPR CONTRACT CLAUSE**

*PLEASE NOTE*

*A party may argue that they are a Joint Controller. Note the joint and several nature of liabilities under GDPR. See guidance* [*here*](http://www.apsco.org/gdpr-guidance.aspx)*.*

*A party may also argue they are a Data Processor. Note that controller-processor terms must be used in this circumstance.*

*Generally in a standard contractor- intermediary- recruitment business- client scenario it is APSCo’s opinion that the intermediary, recruitment business and client will all be data controllers.*

**Data Protection Schedule - Client**

**Data Protection Legislation means** (i) unless and until the GDPR is no longer directly applicable in the UK, the General Data Protection Regulation (*(EU) 2016/679*) and any implemented national laws, regulations and secondary legislation, as amended or updated from time to time, in the UK and then (ii) any successor legislation to the GDPR or the Data Protection Act 2018.

1. Both parties will comply with all applicable requirements of the Data Protection Legislation. This clause is in addition to, and does not relieve, remove or replace, a party’s obligations under the Data Protection Legislation.
2. The parties acknowledge that for the purposes of the Data Protection Legislation, the parties are independent Data Controllers (where Data Controller has the meaning as defined in the Data Protection Legislation) but they are not Joint Controllers unless a specific agreement is made to that effect between the parties.
3. The Company will use all reasonable endeavours to ensure that it has all necessary appropriate consents and notices in place to ensure lawful transfer of Personal Data (as defined in the Data Protection Legislation) to the Client for the purposes of the Agreement. The Client shall ensure it has lawful processing grounds to process the Personal Data once transferred and shall not rely on the Company’s collection of necessary consent and notices given, unless expressly agreed by the parties.
4. The Client shall only process a Consultant’s Personal Data for the agreed purposes for which an introduction was made and the Personal Data transferred, including with regard to transfers of data outside the EEA to a third country, unless it first obtains all necessary appropriate consents from the Data Subject (as defined in the Data Protection Legislation) and provides necessary notices to the Data Subject. The Client is not permitted to process information beyond that reasonably envisaged by the Company.
5. The parties shall ensure that:
   1. they have in place appropriate technical and organisational measures, to protect against unauthorised or unlawful processing of Personal Data and against accidental loss or destruction of, or damage to, Personal Data, appropriate to the harm that might result from the unauthorised or unlawful processing or accidental loss, destruction or damage and the nature of the data to be protected, having regard to the state of technological development and the cost of implementing any measures (those measures may include, where appropriate, pseudonymising and encrypting Personal Data, ensuring confidentiality, integrity, availability and resilience of its systems and services, ensuring that availability of and access to Personal Data can be restored in a timely manner after an incident, and regularly assessing and evaluating the effectiveness of the technical and organisational measures adopted by it);
   2. all personnel who have access to and/or process Personal Data are obliged to keep the Personal Data confidential;
   3. the Data Subject has enforceable rights and effective legal remedies;
   4. they provide reasonable assistance to the other in responding to any request from a Data Subject and in ensuring compliance with their respective obligations under the Data Protection Legislation with respect to data subject access requests and other data subject rights, data security, breach notifications, impact assessments and consultations with supervisory authorities or regulators;
   5. they notify the other party without undue delay on becoming aware of a Personal Data breach relevant to Personal Data transferred pursuant to this Agreement; and
   6. they maintain complete and accurate records and information to demonstrate their compliance with this Data Protection Schedule.
6. The Client shall where required make available to the Company all information necessary to demonstrate compliance with the obligations associated with Data Protection Legislation and this clause and allow for audits and inspections in order to ensure compliance throughout the Company supply chain.
7. Notwithstanding sub clauses 5.4 and 5.5**,** in the event of any suspected or actual breach of Data Protection Legislation, the Client shall (at its own expense):
   1. notify Company immediately; and
   2. provide such information, assistance and cooperation and do such things as Company may request to (i) investigate and defend any claim or regulatory investigation; (ii) mitigate, remedy and/or rectify such breach; and (iii) prevent future breaches.

**Data Protection Schedule - Contractor**

**Data Protection Legislation means**(i) unless and until the GDPR is no longer directly applicable in the UK, the General Data Protection Regulation (*(EU) 2016/679*) and any national implementing laws, regulations and secondary legislation, as amended or updated from time to time, in the UK and then (ii) any successor legislation to the GDPR or the Data Protection Act 2018.

**Short Form:**

**DATA PROTECTION LAWS**

1.1For the purposes of the Data Protection Legislation, the Company, Client and Contractor are independent Data Controllers (where Data Controller has the meaning as defined in the Data Protection Legislation) but they are not Joint Controllers unless a specific agreement is made to that effect between the parties.

1.2The parties shall ensure that they notify the other party without undue delay on becoming aware of a Personal Data breach relevant to Personal Data transferred pursuant to this Agreement.

1.3 in the event of any suspected or actual breach of Data Protection Legislation the Intermediary shall (at its own expense):

notify Hirer immediately; and

provide such information, assistance and cooperation and do such things as Company may request to (i) investigate and defend any claim or regulatory investigation; (ii) mitigate, remedy and/or rectify such breach; and (iii) prevent future breaches.

**Long form schedule:**

1. Both parties will comply with all applicable requirements of the Data Protection Legislation. This clause is in addition to, and does not relieve, remove or replace, a party’s obligations under the Data Protection Legislation.
2. The parties acknowledge that for the purposes of the Data Protection Legislation, the Company, Client and Contractor are independent Data Controllers (where Data Controller has the meaning as defined in the Data Protection Legislation) but they are not Joint Controllers unless a specific agreement is made to that effect between the parties.
3. The disclosing party will use all reasonable endeavours to ensure that it has all necessary appropriate consents and notices in place to ensure lawful transfer of Personal Data (as defined in the Data Protection Legislation) to the receiving party for the purposes of the Agreement. The parties shall not rely on the other’s collection of necessary consent and notices given, save the Contractor warrants that Consultant(s) has given consent to transfer of their Personal Data to the Company.
4. The Parties shall only process a Data Subject’s Personal Data for the purposes of fulfilling this Agreement, including with regard to transfers of data outside the EEA to a third country.
5. The parties shall ensure that :
   1. they have in place appropriate technical and organisational measures, to protect against unauthorised or unlawful processing of Personal Data and against accidental loss or destruction of, or damage to, Personal Data, appropriate to the harm that might result from the unauthorised or unlawful processing or accidental loss, destruction or damage and the nature of the data to be protected, having regard to the state of technological development and the cost of implementing any measures (those measures may include, where appropriate, pseudonymising and encrypting Personal Data, ensuring confidentiality, integrity, availability and resilience of its systems and services, ensuring that availability of and access to Personal Data can be restored in a timely manner after an incident, and regularly assessing and evaluating the effectiveness of the technical and organisational measures adopted by it);
   2. all personnel who have access to and/or process Personal Data are obliged to keep the Personal Data confidential;
   3. the Data Subject has enforceable rights and effective legal remedies;
   4. they provide reasonable assistance to the other in responding to any request from a Data Subject and in ensuring compliance with their respective obligations under the Data Protection Legislation with respect to data subject access requests and other data subject rights, data security, breach notifications, impact assessments and consultations with supervisory authorities or regulators;
   5. they notify the other party without undue delay on becoming aware of a Personal Data breach relevant to Personal Data transferred pursuant to this Agreement; and
   6. they maintain complete and accurate records and information to demonstrate their compliance with this Data Protection Schedule.
6. The Contractor shall where required make available to the Company all information necessary to demonstrate compliance with the obligations associated with Data Protection Legislation and this clause and allow for audits and inspections in order to ensure compliance throughout the Company supply chain.
7. Notwithstanding sub clauses 5.4 and 5.5**,** in the event of any suspected or actual breach of Data Protection Legislation, the Contractor shall (at its own expense):

7.1 notify Company immediately; and

7.2 provide such information, assistance and cooperation and do such things as Company may request to (i) investigate and defend any claim or regulatory investigation; (ii) mitigate, remedy and/or rectify such breach; and (iii) prevent future breaches.